

## PETITION FOR TRANSFER OF GRADUATE PROGRAM

Current graduate students who would like to change degree objectives should fill out the following form. **Please note:** first-year students must complete at least two academic quarters to be considered for a program change. It is the student's responsibility to obtain their current advisor's (and new if applicable) signature before submitting completed form to the Division of Graduate Studies. If you are an international student, please contact the ISSS office before completing this form, as this may affect your immigration status

Last Name	First Name	MI	Student ID
Email			Quarter/Year Entered Current Program
Current Department			Current Program (MS or PhD)
New Department			New Program (MS or PhD)

Please describe (1) primary reasons you are requesting to change your degree objective, (2) approximate completion dates of upcoming milestones (advancement to candidacy, degree, etc.), and (3) special conditions associated with this transfer (continued or discontinued fellowship support, TAships, GSR appointments, etc.). If you need more space, please attach a separate sheet with your relevant details.

Graduate Student: \_\_\_\_\_ Date: \_\_\_\_\_

**By signing this petition for transfer, all parties acknowledge and approve this transfer and all special conditions associated with this transfer.**

FOR DEPARTMENT USE ONLY			
Current Advisor:	Date:	<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Current Graduate Director / Dept. Chair:	Date:	<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
New Advisor (if applicable):	Date:	<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
New Graduate Director / Dept. Chair:	Date:	<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
FOR GRADUATE DIVISION USE ONLY			
Graduate Dean:	Date:	<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Comments:			Staff Initials: