DOCTORAL STUDENT REQUEST TO EXTEND NORMATIVE TIME FOR CHILD BIRTH ACCOMMODATION

I request extension of my normative time to advance to candidacy and/or complete the doctoral degree as a result of the birth or adoption of my child. I certify that I am responsible for 50 percent or more of the care of my newborn child (or a child under age five newly placed for adoption or foster care), or the child of my spouse or domestic partner as defined by APM 110-4. I understand that this certification must be made by me within two years of the birth or adoption of the child. The request for extension of normative time to candidacy must be made *prior to the last regular school-year quarter of the fourth year*. The request for extension of normative time to degree must be made *prior to the last regular school-year quarter of the third year of candidacy*. Requests to extend candidacy or time to degree may *not* be made in the summer before the extension should commence.

Extension shall be granted on request for up to one year per child-related event (childbirth or adoption, illness, etc.) Irrespective of the total number of eligible child related events, no more than two years total extension of candidacy and degree requirements will be granted under this policy.

Student Name	ID Number	Department	
Admit term		Expected grad term	
Advanced to Candidacy ter	m	_	
Signature		Date	
Signature of Department Chair or Grad Director		Date	
Graduate Dean approval		Date	